

The District School Board of Indian River County met on January 13, 2015, at 6:00 p.m. The meeting was held in the Teacher Education Center located in the School District Office at the J.A. Thompson Administrative Center located at 1990 25th Street, Vero Beach, Florida 32960. District School Board Members attending were: Chairman Matthew McCain, Vice Chairman Charles G. Searcy, and Board Members: Claudia Jiménez, Dale Simchick, and Shawn R. Frost. Dr. Frances J. Adams, Superintendent of Schools; and Suzanne D'Agresta, School Board Attorney, were also present.

Business Meeting Minutes

- I. Meeting was called to order by Chairman McCain
- II. Inspirational moment was given by Pastor Roger Ball of Freedom Church
Following the invocation, Chairman McCain called for a moment of silence in memory of Edward Cruce who recently passed away. Mr. Cruce was employed by the School District for 22 years, most recently as a Plant Operator.
- III. PLEDGE OF ALLEGIANCE TO THE FLAG – Chairman McCain
- IV. ADOPTION OF ORDERS OF THE DAY
Chairman McCain called for a motion. Ms. Jiménez moved approval of the Orders of the Day. Mrs. Simchick seconded the motion. Mr. Searcy requested to amend the motion to move Action D to the beginning of the Action Agenda. Ms. Jiménez and Mrs. Simchick withdrew their motions. Mr. Searcy moved approval of the Orders of the Day, moving Action D to the beginning of the Action Agenda. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.
- V. PRESENTATIONS
No presentations
- VI. CITIZEN INPUT
Bill Ingui requested to speak on funding charter schools.
Phyllis Frey requested to speak on prayer in schools.
Luke Flynt requested to speak on attorney fees.
Renee Parsons requested to speak on Resolution #2015-08.
Caroline Ginn requested to speak on time of Board meetings.
Dan Bartus requested to speak on general items.
Greg Sempso to requested to speak on prayer.

VII. CONSENT AGENDA

Chairman McCain called for a motion. Mrs. Simchick moved approval of the Consent Agenda. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.

A. Approval of Minutes

1. Student Assessment Workshop held 12/9/2014
2. Discussion Session held 12/9/2014
3. Business Meeting held 12/9/2014

Superintendent recommended approval.

B. Approval of Personnel Recommendations – Mr. Fritz

Attached was a list of personnel recommendations that included personnel additions, terminations, and/or changes. Superintendent recommended approval.

C. Approval for Board Chairman to Sign Power of Attorney and Declaration of Representative Form - Mr. Morrison

On April 8, 2014, the Board approved piggybacking the Hernando County RFP #12-R097 for Telecommunications and Utility Billing Audit Services. Eric Ryan Corporation (ERC) was the awarded vendor at a rate of compensation of 22 percent on all refunds and credits received. The ERC audit was ongoing; however, one finding has produced a refund with Paetec/Windstream. Approval was recommended for the Chairman to execute the Power of Attorney and Declaration of Representative Form to petition for a refund of federal taxes paid to Paetec/Windstream in the amount of \$2,818.88. Page two of the attached document was to allow ERC the Power of Attorney to file the petition and the execution of Form 8849 as required by the IRS. Please see attached backup. Superintendent recommended approval.

D. Approval of Donations – Mr. Morrison

1. Beachland Elementary School received a donation in the amount of \$3,500 from the Beachland Elementary PTA. The funds would be used to help purchase Wii Smart Boards for the Beachland Elementary School classrooms.
2. Fellsmere Elementary School received a donation in the amount of \$2,300 from St. Augustine of Canterbury. The funds would be used to aid the families of the Fellsmere Elementary School students.

Superintendent recommended approval.

E. Approval to Award RFP #2015-10 to Multiple Vendors for a Continuing Contract for Electrical Contractor Services - Mr. Morrison

A Request for Proposal (RFP) was promulgated for a continuing contract with electrical contractors for projects on an as-needed basis. The estimated annual financial impact to the District was \$89,000. Projects less than \$5,000 may be awarded on a rotational or best fit basis. For projects greater than \$5,000, all awarded vendors would be invited to provide a formal quote and the award would be made to the lowest bidder. The Purchasing Department recommended the award and issuance of all subsequent purchase orders, contracts, as well as bid renewal letters for years 2 and 3. The term of this RFP was from January 14, 2015, through January 13, 2016; and may, by mutual agreement between the Superintendent and the awardees, be renewable for two, additional, one-year periods. All prices, terms, and conditions shall remain the same. The recommended vendors were Bismark Electrical Services, Inc.; Complete Electric, Inc.; Davco Electric Contractors Corp.; Diversified Electrical Systems, Inc.; F. V. Casano Electrical Contractors, Inc.; Gerelcom, Inc.; Paragon Electric of Vero, Inc.; and Universal Cabling Systems, Inc., as the best responsive and responsible bidders meeting specifications, terms, and conditions. Attached was the backup. Superintendent recommended approval.

F. Approval of 2014-2015 School Advisory Council Membership Reports – Mr. Green

Pursuant to School Board Rule 2125 and 1001.452 Florida Statutes, the School Advisory Council Membership Reports for the schools listed below were attached for approval. Each School Advisory Council below was composed of the principal and an appropriately balanced number of teachers, education support employees, students, parents, and other business and community citizens who were representative of the ethnic, racial, and economic community served by the school. Students must serve on high school advisory councils and may serve on middle school advisory councils.

1. Beachland Elementary
2. Glendale Elementary
3. Pelican Island Elementary
4. Sebastian River High School
5. Storm Grove Middle School
6. Treasure Coast Elementary
7. Vero Beach High School

Superintendent recommended approval.

VIII. ACTION AGENDA

A. Approval to Award RFP #2015-09 to Bill Bryant & Associates, Inc., for Construction Services for a New Portable at Wabasso School - Mr. Morrison

A Request for Proposal (RFP) was promulgated to obtain a firm price for construction services for the required infrastructure of one portable classroom at Wabasso School. Scope of services to included was electrical, low voltage, water, sewer (lift station to be provided by owner), concrete sidewalk, aluminum canopy sidewalk cover, delayed access door hardware, sod, and temporary fencing. The portable classroom would be delivered and setup by Mobile Modular. The cost of this project was \$72,379. In addition, a 10% contingency will be reserved in the amount of \$7,237.90 and would only be used if directed by the District. The recommendation was for the award to Bill Bryant & Associates, Inc., as the best responsive and responsible bidder meeting specifications, terms, and conditions. Backup was attached. Superintendent recommended approval.

Chairman McCain called for a motion. Ms. Jiménez moved approval to award RFP #2015-09 to Bill Bryant & Associates, Inc., for construction services for a new portable at Wabasso School. Mrs. Simchick seconded the motion. Dr. Adams addressed Board questions. Mrs. D'Agresta stated that the five-year plan could be amended upon approval of this action. Board Members spoke to the motion and offered suggestions. With no further discussion, the Board voted unanimously in favor of the motion, with a 5-0 vote.

B. Approval of Owner/Contractor Construction Agreement for Construction Services for New Classroom Portable at Wabasso School (SDIRC #2015-09) – Mr. Morrison

Approval was recommended for the Owner/Contractor Construction Agreement between the School Board of Indian River County and Bill Bryant & Associates, Inc., for Construction Services for the New Classroom Portable at Wabasso School (SDIRC #2015-09) in the amount of \$79,616.90. The scope of work included infrastructure consisting of electrical, low voltage, water, sewer (lift station to be provided by owner), concrete sidewalk, aluminum canopy sidewalk cover, delayed access door hardware, sod, and temporary fencing to be provided for one portable classroom at Wabasso School. The contract amount consisted of the Contractor's Base Bid in the amount of \$72,379.00 and an owner added contingency in the amount of \$7,237.90, that included all construction costs associated with this project. The contract amount did not include engineering fees. Superintendent recommended approval.

Chairman McCain called for a motion. Ms. Jiménez moved approval of the Owner/Contractor Construction Agreement for Construction Services for New Classroom Portable at Wabasso School (SDIRC #2015-09). Mrs. Simchick seconded the motion and it carried unanimously, with a 5-0 vote.

C. Approval of Photovoltaic for Schools Pilot Program Contracts – Mr. Morrison

Approval was recommended for the Photovoltaic for Schools Pilot Program contract between Florida Power & Light Company and the School Board of Indian River County for Citrus Elementary, Dodgertown Elementary, Indian River Academy, and Vero Beach Elementary Schools. The Photovoltaic (PV) for Schools Pilot Program was designed to reduce energy consumption and growth of coincident peak demand, as well as to educate future generations on the practical application of a PV System by School Districts in FPL's territory to be used for renewable energy education curriculum. FPL would install, at no cost to the District, one (1) PV System at each of the following school sites:

- Citrus Elementary School
- Dodgertown Elementary School
- Indian River Academy
- Vero Beach Elementary School

FPL would perform certain operation and maintenance services on the System for the term of this Contract that was five (5) years from the System's Commercial Operation Date. After such time, FPL would donate the PV System to the District, who shall then be solely responsible for any on-going costs necessary to maintain and continuously operate the PV System at its location. Superintendent recommended approval.

Chairman McCain called for a motion. Mrs. Simchick moved approval of the Photovoltaic for Schools Pilot Program contracts. Mr. Frost seconded the motion. Mr. Morrison said that he would see if the District could bargain the green credits into the contract. Board Members spoke to the motion. The Board voted unanimously in favor of the motion with a 5-0 vote.

Action D was addressed following the Consent Agenda:

D. Approval to Adopt School Board Resolution #2015-08 regarding Procedures for Opening Invocations at School Board Business Meetings – Mrs. Simchick

Discuss and approve Resolution #2015-08. As directed, School District Attorney drafted for Board's approval a resolution addressing School Board Business Meetings Invocation Procedures. These procedures would be formalized in writing upon adoption. Superintendent recommended approval.

Citizen Input:

Dale Glading spoke on the Invocation policy.

Mrs. Simchick spoke to her item. Mr. Searcy moved approval to adopt School Board Resolution #2015-08 regarding procedures for opening invocations at School Board business meetings. Mrs. Simchick seconded the motion. Mrs. D'Agresta responded to questions and suggestions from the Board. Board Members were given an opportunity to speak to the motion.

The following information was to be inserted into the resolution to fill in the blanks as follows:

Page 5 of 9 under 6. Section 2. 6.a. - Insert the month of "March"

Page 6 of 9 under Section 2. 6.d. – Insert "on or about "January 16" of each calendar year...

Page 7 of 9 under e. – Insert Resolution #2015-08

Page 7 of 9 under g. – Insert "month of "March" by reasonable efforts of ...

Page 9 of 9 under #11 – Insert "Resolution #2015-08"

Mrs. Simchick moved to amend the motion to insert the above information into the blank lines within Resolution #2015-08. Mr. Searcy seconded the motion. Board Members spoke to the motion. Mr. Searcy called for the question.

Mrs. D'Agresta requested a clarification as to the two dates mentioned in the amendment under Section 2. Page 6, #6.a and Page 6 #.6.d. Mrs. Simchick and Mr. Searcy withdrew their motions to amend. Mrs. Simchick moved to amend the main motion to change the following blank line inserts:

Page 5 Section 2.6.a. - insert the month of "March"

Page 6 under Section 2.6.d. - insert the year "commencing in 2015

Page 6 under Section 2.6.d. - insert the date "shall send an invitation on or about June 1 of each calendar year.

Page 7 under e. – Insert Resolution #2015-08

Page 7 under g. – Insert "month of "March" by reasonable efforts of ...

Page 9 under #11 – Insert "Resolution #2015-08"

Mr. Searcy seconded the amendment to the main motion and it carried with a 4-1 vote. Mr. Searcy, Mrs. Simchick, Mr. Frost, and Chairman McCain voted in favor of the motion. Ms. Jiménez voted against the motion.

Chairman McCain called for a roll call vote by Miss Stang.

Mr. Frost	Yes
Mrs. Simchick	Yes
Ms. Jiménez	No
Mr. Searcy	Yes
Chairman McCain	Yes

The Board voted in favor of the amended main motion with a 4-1 vote.

E. Approval of Amendment to Substitute and Miscellaneous Pay Salary Schedule – Mr. Fritz

The current salary schedule denoted a daily rate of \$95.00 (hourly rate was \$12.6667 for 7.5 hours) for substitutes with a Bachelor’s Degree. In order to retain substitute teachers who were loyal to the School District and to incentivize acceptance of work, an adjustment to the approved rate was recommended for days worked beyond the 50th day. For instructional substitutes with Bachelor’s degree or above, who work or have worked 51+ days during the 2014-15 school year, the recommended daily rate was \$100.00 to be paid for days 51 and beyond. (Hourly rate of \$13.33 for 7.5 hours). Days worked on or after August 18, 2014, count towards the accrual of the first 50 days. The estimated cost for this adjustment was \$16,000. Superintendent recommended approval.

Chairman McCain called for a motion. Mr. Frost moved approval of the amendment to Substitute and Miscellaneous Pay Salary Schedule. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.

F. Approval to Accept Annual Operational Audit Report #2015-076 for Fiscal Year that Ended June 30, 2014 – Mr. Morrison

The Annual Operational Audit Report for the fiscal year that ended on June 30, 2014, had been completed by the Auditor General, State of Florida. This report was to be filed as part of the public records of the Board, making mention of this fact in the minutes. Superintendent recommended approval.

Chairman McCain called for a motion. Ms. Jiménez moved approval to accept the Annual Operational Audit Report #2015-076 for fiscal year that ended June 30, 2014. Mrs. Simchick seconded the motion and it carried unanimously, with a 5-0 vote. Dr. Adams said that the District’s Technical Center for Career and Adult Education were currently looking outside the box for opportunities to utilize the funds received from Workforce Development.

G. Approval to Accept Comprehensive Annual Financial Report #2015-077 for Fiscal Year that Ended June 30, 2014 – Mr. Morrison

The Comprehensive Annual Financial Report for the fiscal year that ended on June 30, 2014, had been completed. In addition, incorporated within the Comprehensive Annual Financial Report were the Financial and Federal Single Audit Reports that were completed by the Auditor General, State of Florida. This report was to be filed as part of the public records of the Board, making mention of this fact in the minutes. Superintendent recommended approval.

Chairman McCain called for a motion. Ms. Jiménez moved approval to accept the Comprehensive Annual Financial Report #2015-077 for Fiscal Year that ended June 30, 2014. Mr. Frost seconded the motion. Board Member spoke to the motion. The Board voted unanimously in favor of the motion with a 5-0 vote.

IX. SUPERINTENDENT'S REPORT

Dr. Adams acknowledged and appreciated the State's recognition of first responders. She extended her appreciation to local responders and School District's staff. Dr. Adams invited the public to join in the celebration of Vero Beach High Schools 10th Anniversary of its Performing Arts Center to be held on January 27. She visited the five finalists for the Employee of the Year. Dr. Adams announced that a gala event would be held on January 29 to recognized teachers and support staff. This event was open to family, friends, and the community. Dr. Adams congratulated Tyrone Perry from Sebastian River High School, who was honored by the Florida High School Athletic Association Hall of Fame Committee as the 2013-2014 Track and Field Coach of the Year. She also talked about the semester exams and that schools would be closed on Monday and reminded everyone that student would be off on Tuesday in addition to Monday.

X. DISCUSSION

A. Superintendent Search Process

Ms. Jiménez stated that the community was invited to give input regarding the Superintendent search at the January 27 business meeting. Up to one hour would be set aside with the time certain (starting time) at 6:10 p.m. Regular citizen input would follow.

XI. SCHOOL BOARD MEMBER MATTERS – Chairman McCain

Mr. Frost reported on his Economic Development Committee Meeting and the County Planning and Zoning Committee Meeting. He attended the Inclusion Event. Mr. Frost announced that he would have regular office hours for folks who want to stop by.

Mrs. Simchick reported on the Sebastian and Fellsmere Planning and Zoning Committee Meetings. She thanked staff for the huge amount of work on the Board policies and Student Progression Plan.

Ms. Jiménez reported on the Literacy Leaders Meeting. She thanked the Vero Beach High School students' who built the little free libraries to share books with the community. Ms. Jiménez also spoke of the initiative at Beachland Elementary School's Hour of Code and Beachland Elementary School's students being engaged during their computer room activities. She attended the Practical Nursing graduation. Ms. Jiménez spoke of the legislative rethinking high stakes testing. She also announced two screenings at the Emerson Center on Kindness and Hope Programs.

Mr. Searcy made a public apology to Ms. Jiménez regarding his comments at the December 9, 2014, meeting. He reported on the School Health Advisory Council Meeting and stated that the Value Adjustment Board Meeting was coming up in the near future.

XII. INFORMATION AGENDA

A. Financial Reports for Months ending September 2014 -- Mr. Morrison

Attached were the Financial Reports for the month ending September 2014.

B. Charter School Financials – Mr. Morrison

Charter school financial statements were presented to the Board for information only. No approval of a charter school's financial statement was required. This presentation of charter school financial statements was to demonstrate compliance with section 1002.33, Florida Statutes. Specifically, subsection (5) (b) required the District, as sponsor, to monitor the revenues and expenditures of the charter school and to perform the duties provided in s. 1002.345. High performing charter schools were only required to submit financials quarterly. All charter schools currently operating in Indian River had been designated as high performing. Indian River Charter High School, Imagine Schools of South Vero, Sebastian Charter Junior High School, and St. Peter's Academy opted to submit their financials quarterly. North County Charter School opted to submit their financials monthly.

XIII. SUPERINTENDENT'S CLOSING

No closing statement.

XIV. ADJOURNMENT – Chairman McCain

With no further business, the meeting adjourned at approximately 7:56 p.m.